

Integrated Recruitment Information System (IRIS)

This extensive and very user-friendly database is currently the Office System used by Recruiting People Ltd of Huntingdon and Peterborough. Please contact Celine Pinter at celine.pinter@recruitingpeople.co.uk for opinion, functionality questions and in-depth information.

To provide a flavour of IRIS we have taken a few screenshots for you but naturally have smudged/removed the names to protect the commercial in confidence nature of the information:

Opening Screen where the user is automatically identified from their Windows login from a database list of users maintained by the database manager. To keep things simple, there is no further password required.

Integrated Recruiting Information System

recruiting people

IRIS2006

v3c-4a Dated 1 January 2006

This Database contain personal information that all Users are required to protect against unauthorized access or disclosure under the provisions of the Data Protection Act 1998

Friday 26 May 2006
16 : 48

Logged on = Administrator
Linked To = Z:\databases\Iris-datH.mdb

Office
Huntingdon

Clients Records
 Candidates Records

DbM Tables and Registers
 Set Db To Standby Mode with No records locked
 Quit

Please return to this screen when the database is not being used to ensure records are unlocked for other users

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Huntingdon Clients Details Candidates

Easy Limited

Client | Contacts | Visits | Activities | Vacancies | Reports | FilteredReport | AllActivities

Date From: 19/05/06 Date To: 31/05/06 Order By: Client Date

Last Date Called Report - All Client Types as Selected * < Consultant * < Type (*=All)

Next To Call Report - All Client Types as Selected

Mailshot-Annotated Client Contacts Preview Mode

All MSShot Pty: 1 Top50 Suspect > 0

 OOPS!!

Client Cardinal Data Report - ALL Clients 811

Record: 373 of 811

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Candidate Form

Huntingdon Candidates Details Clients

Find Candidate by Surname New Re-Set Filter Filter Status: Active Set/Change Status: Inactive

Details | Skills | Activities | Reports

Records Office: **Huntingdon** Profile: Number **455**

Reg'n Date: 07/09/03 From Web

Title: Ms

Surname+Itls: [Redacted] R

Forename: Rachael

Address1: [Redacted] Avenue

Address2: [Redacted]

Suberb/Addr3: Little Paxton

Town: St Neots

County: Cambs

Postcode: [Redacted]

Tel Home: [Redacted]

Mobile: [Redacted]

Tel Work: [Redacted]

Email: [Redacted]

Yes Location 1: Huntingdon

Yes Location 2: St Neots

Yes Location 3: [Redacted]

No Location

Date Of Birth: dd/mm/yyyy Age: [Redacted] Last Birthday

Transport: Dead File:

Work Rqd 1: [Redacted]

Work Rqd 2: [Redacted]

Work Rqd 3: [Redacted]

Min Salary: (£) [Redacted]

Min H Rate: (£.pp) [Redacted]

Hours Sought: [Redacted]

Type of Employment Sought: **P**

Referral Type: **Which Paper**

Ads Web Rec Other

Referrer: [Redacted]

Mail Shot? Last MS Date: 29/07/03

CV Path & Full Name.Ext Has CV on Disk

Z:\CVs\A\Allen.R.doc

AvailabilityNotes: Date: [Redacted]

Comments (Full Area on 'Skills' tab)

17 yrs old, looking for 2nd job to gain more work experience - career progression
Mature for age
word basic

Appearance **Skills**

1 2 3 4 U 1 2 3 4 U

1 [] 2 [x] 3 [] 4 [] U [] 1 [] 2 [x] 3 [] 4 [] U []

Interviewed by: NH

Date of interview: 05/06/03

Last contact: [Redacted]

